

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
March 4, 2021**

The meeting was called to order at 7:04 pm.

Board members present via Zoom were Tom Hilditch, Meg Gailey, Kristen Magnuson, Kurt Peterson, Hope Webber, Rocky Gonzalez, Carol Christofolo, Mike Freret and Shelly Dunlop. Ryan Ewing (past-president) was also present.

Discussion of Minutes: The February meeting minutes were discussed and approved. The annual board meeting minutes were discussed and approved.

Café Vita Update: Ryan provided an update regarding Café Vita and the board of adjustment hearing. Café Vita requested a 3-month continuance which was agreed to. Café Vita has indicated that it is looking at different properties and has indicated that this will take a few months to decide.

New Trustee Introduction: The board members introduced themselves to the newest member.

Treasurer's Report: Discussion was held regarding quarterly reports being provided to the board. The plan to transition the budget to fiscal year was also discussed.

President's Report: Tom discussed his thoughts for how the board will work together under his tenure.

Reports of Standing Committees:

A. Newsletter

Mike has agreed to continue with the newsletter. The newsletter was discussed and the plan was for it to be distributed in May.

B. Advertising

Advertising was discussed. The different methods of contact were discussed. The potential for a more concrete approach to sharing information with the neighborhood was discussed. The potential for including a hyperlink on the Windsor Square page to allow residents to update their email addresses.

C. Membership and Advantage Card

Carol and Hope have agreed to continue in this role. Hope discussed some additional potential

advertisers. The need to get the newsletters out to the advertisers were also discussed.

D. Neighborhood Maintenance

Kurt has indicated that he is willing to take over this role.

E. New Owner Welcome

Carol has offered to participate with this committee. We discussed potential additions to the welcome basket.

F. Events

Shelly as offered to be involved with this committee. The possibility of having a neighborhood “crawl” was discussed. Shelly discussed the use of “A-boards” to inform the neighborhood of upcoming events. Coming up with events for the Tweens was also discussed.

G. Zoning/Historic

Mike is going to assist with the zoning developments. Tom discussed the price for square footage for the neighborhood.

New Business

There being no further business, the meeting was adjourned at 8:35 p.m.

Respectfully submitted by,

Meg Gailey, Secretary