

**WINDSOR SQUARE  
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT  
BOARD MINUTES  
April 4, 2019**

The meeting was called to order at 7:02 pm.

Board members present were John Waldron, Megan Gailey, Emily Groh, Ryan Ewing (2020), Hideto Tsujimura, Jenny Henshaw, Mary Parot, Carol Christofolo and Tom Hilditch.

**Call to Public:** Ten residents were in attendance.

**Discussion of Minutes:** The March minutes were approved. Tom moved to approve the minutes; Jenny seconded the motion. Motion passed 9-0.

**Treasurer's Report:** The final budget was circulated to the board members prior to the meeting for review. Discussions were held regarding the 90<sup>th</sup> Anniversary Celebration and the costs associated with it.

**Resident Feedback:** Several residents attended the meeting to discuss traffic issues throughout the neighborhood. A traffic committee was created. The first meeting was scheduled for April 18, 2019.

**Committee Responsibilities and Updates**

**Entertainment and Events –**

**90<sup>th</sup> Anniversary:** Discussed the upcoming 90<sup>th</sup> Anniversary celebration. The budget was discussed. Tom moved to approve the \$3,500 budget. Ryan seconded the motion. Motion passed 9-0.

**Garage Sale:** Details of a neighborhood garage sale were discussed. Proposed dates to be brought to the next meeting.

**Block Party:** Preliminary details were discussed. Proposed dates to be brought to the next meeting.

**Kid's Club:** Discussed upcoming events.

**Security:** The Blue Steel service call report was discussed.

**Newsletter and Advertising:** The upcoming newsletter was discussed as well as a calendar of events. Distribution is anticipated for 5/10/19 and any articles need to be provided by 4/22/19.

**Membership and Advantage Card**- Nothing new to report. Discussed the possibility of issuing a sign to those businesses that participate.

**Neighborhood Services**- Tom reported on new owners and listed homes for sale. Tom also reported that the historic preservation is having a hearing to update their policy on solar panels.

**Special Projects:**

**Traffic Committee:** A committee is being created to address this.

**Home Tour:** Discussed open positions and need for a Home Tour Chair.

**Communications:** Discussed news blasts for Home Tour Chair and upcoming newsletter.

**Old Business:** No additional items were addressed.

**New Business:** No new items.

There being no further business, the meeting was adjourned at 8: 42 p.m.

Respectfully submitted by,

Meg Gailey, Secretary