

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
May 5, 2016**

The meeting was called to order at 7:00 p.m.

Board members present: Phil Sheinbein, Hideto Tsujimura, Dawn Dauphine, Jeffrey Long, Kate Corcoran, John Waldron, Emily Groh, Anne Thorne, Susan Biegner

Board members absent: Ken Mosesian

Guests: Homeowner Dr. Phil Lufty and guest Sandy

Approval of Minutes: Copies of the April 7, 2016 minutes were distributed to the Board members. **John moved to approve the minutes; Anne seconded the motion. Motion passed 8-0.**

Guest matter: Dr. Lufty addressed the Board regarding his communications with Vintage Partners about a mural on the backside of Uptown Plaza. He reported that Vintage Partners has indicated that it will drop current mural plans and paint the wall a solid color.

Treasurer's Report: Hideto reported that contributions for security patrols have started to come in. He continues transition of Treasurer duties and will give a more fulsome report at the next meeting.

Ad Hoc Committees:

Kids Club: Kate reported that Kids' Club hosted a movie night that was successful. Tour de Windsor bike event will be May 14. Kate will discuss with the Kids' Club about obtaining quotes for a movie screen that the Board could purchase to use for multiple events less expensively than renting a screen every year.

Zoning: Phil reported that he and Dawn had met with developers of the home on 6th Street and are pleased that the developers are working with the Historic Preservation Commission and intend to make improvements consistent with the neighborhood. HPC will have a zoning meeting on May 12 to address plans for 690 E. Colter, and Phil and Jeffrey agreed to attend. Dawn and Jeffrey reported on recent developments with on-going construction by Uptown Developers on Colter.

Commercial Liaison: No report at this time. Anne and John will coordinate to propose a discount card program at the next meeting.

Neighborhood Beautification: Susan reported that irrigation valves have been fixed.

Security: Emily reported that requests for contributions were delivered to homeowners' doorsteps last week. Anne provided a report of incidents addressed by Blue Steel in the past month. Emily agreed to write a newblast to inform homeowners about the value of security patrols and encourage participation. Similar information will be provided on the Windsor Square website. Anne will provide Blue Steel invoices to H, and H will arrange for payment. The Board agreed to continue to monitor incoming contributions to assure sufficient funds to pay for security patrols. The Board expressed unanimous agreement that Blue Steel security patrols are valuable to the community.

New Resident Welcome: John reported that he delivered one welcome basket.

Newsletter: Jeffrey reported that he will obtain a quote from neighbors Tom and Andrea Evans to provide newsletter services. He is working to increase ad sales. The Board discussed the need to have a contact for news content for future newsletters. Kristy has agreed to assist again with the June newsletter. Content should be provided to her soon to make printing deadlines.

Old Business:

Monuments: Jeffrey discussed quotes he received for the monuments and agreed to follow up with additional quotes.

Parking: Phil reported on a meeting attended by him and Ken with many City representatives, including Councilwoman Pastor and planning and traffic department personnel. The City has expressed interest in assisting with parking and other traffic problems anticipated to arise with the ongoing development at Uptown Plaza. Traffic studies will be done in the future. The City has agreed to paint white stripes at Medlock and 2nd Street to identify stop signs on 2nd Street for better safety. City representatives intend to make a presentation to the Board and interested homeowners at the June meeting. Dawn agreed to contact Church representatives to reserve a larger room for the meeting if needed.

New Business:

Luminarias. Anne proposed that the Board consider a holiday luminaria event. The Board agreed to give further consideration as the holidays approach.

Irrigation. Phil reported that the Irrigation District has authorized expenditure of \$26,000 to make repairs to lines, boxes, and piping.

There being no further business, the meeting adjourned at 8:30 p.m.

Respectfully submitted by,
Dawn Dauphine, Secretary