

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
June 2, 2016**

The meeting was called to order at 7:02 p.m.

Board members present: Ken Mosesian, Hideto Tsujimura, Dawn Dauphine, Jeffrey Long, Kate Corcoran, John Waldron, Emily Groh, Anne Thorne

Board members absent: Phil Sheinbein, Susan Biegner

Guests: 10 homeowners; Kerry Wilcoxon, City of Phoenix Traffic Engineer, Safety & Neighborhood Traffic Section

Guest speaker: Mr. Wilcoxon made an hour-long, slide-show presentation to the Board to address traffic control and calming devices and parking issues. He advised about various traffic control and traffic calming devices available to neighborhoods, with the cost to the neighborhood dependent on the City's perceived need for the devices as determined by traffic control studies. He reported that the City of Phoenix conducted a traffic study in Windsor Square in 2011, and the results confirmed that at that time the neighborhood was doing well with traffic counts and average speed. The City is willing to conduct another traffic study upon request. He also discussed parking issues, including procedures for obtaining "no parking" and "restricted parking" signs in the neighborhood. The Board agreed to form a subcommittee to be chaired by Phil Sheinbein, and several residents in attendance agreed to serve on the subcommittee. The subcommittee will meet with Mr. Wilcoxon. The meetings will be open to the public and all residents/homeowners are invited to attend.

The Board opened the floor to residents in attendance. A concern was raised about the noise from early-trash collection by private companies. At the suggestion of homeowner Linda Polluck and the Board, affected homeowners agreed to document specific information and take the matter to the merchant that had hired the private trash collection company. If necessary, they will take the matter to the private trash collection company and to the City.

Other issues addressed were the lack of screening of trash areas behind Uptown Plaza, the insufficient plantings along Medlock, and the noise and fumes from a generator. Ken agreed to contact Vintage Partners to request additional plantings and seek resolution of the generator problems.

Homeowners also raised concerns about noise from overly loud music at St. Francis restaurant on Sunday morning. Linda Polluck advised that this had previously been an issue. Linda agreed to follow up with St. Francis and the City of Phoenix.

Another homeowner raised concerns about blight issues at a home on Pasadena, and advised that neighbors have been assisting. Jeffrey agreed to follow up regarding the status of the intended sale of the home.

Approval of Minutes: Copies of the May 5, 2016 minutes were distributed to the Board members. **Ken moved to approve the minutes; John seconded the motion. Motion passed 7-0.**

Treasurer's Report: Hideto reported on the status of the funds in the bank account. He has developed a list of homeowners who have contributed to security and to fees, and will continue to update that list. He agreed to follow up regarding an appropriate alternative interest-bearing bank account for the Windsor Square funds.

Ad Hoc Committees:

Kids Club: Kate reported on the potential cost for purchasing movie screen and equipment in lieu annual rentals for the Kids' club movie night. The Board discussed that it could the equipment for additional entertainment each year to justify the expense. Kate agreed to follow up with Kids' Club representatives to make a proposal for a specific set of equipment that the Board could purchase with existing funds.

Zoning: Ken reported about a Chipotle application for Uptown Plaza.

Commercial Liaison: Anne, with John's assistance, reported on plans for a "Windsor Square Advantage" card to be issued to residents who pay dues. The card will provide discounts at neighborhood stores. The Board agreed with the program as proposed. Anne will circulate a list of neighborhood vendors to contact for participation in the program.

Neighborhood Beautification: No report.

Security: Emily reported that she met with Blue Steel about adjusting the timing of the patrols, and the Board agreed with a proposal to modify slightly the timing. The timing will remain varied and confidential to assure maximum deterrence benefit from the security program. Emily will prepare a summary for the newsletter.

New Resident Welcome: Nothing new to report.

Newsletter: Jeffrey reported that Tom and Andrea Evans have agree to provide newsletter services at what will be no cost to Windsor Square through increased ad sales. Board members will contribute content to Tom for the June newsletter.

Old Business:

Monuments: Ken agreed to follow up with Uptown Developers to obtain the contribution for monuments. Jeffery will continue obtaining quotes for alternative types of monuments.

Parking: Phil reported on a meeting attended by him and Ken with many City representatives, including Councilwoman Pastor and planning and traffic department personnel. The City has expressed interest in assisting with parking and other traffic problems anticipated to arise with the ongoing development at Uptown Plaza. Traffic studies will be done in the future. The City has agreed to paint white stripes at Medlock and 2nd Street to identify stop signs on 2nd Street for better safety. City representatives intend to make a presentation to the Board and interested homeowners at the June meeting. Dawn agreed to contact Church representatives to reserve a larger room for the meeting if needed.

New Business: No new business was raised. The Board will meet again in September.

There being no further business, the meeting adjourned at 9:02 p.m.

Respectfully submitted by,
Dawn Dauphine, Secretary