

**WINDSOR SQUARE  
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT  
BOARD MINUTES  
January 7, 2016**

The meeting was called to order at 7:02 p.m.

**Board members present:** Ken Mosesian, Alex Meyers, Julia Fitsimones, Dawn Dauphine, Kristy Roschke, Phil Sheinbein, Cristín Duerinckx, and Jeffrey Long

**Board members absent:** Steve Caniglia

**Approval of Minutes:** Julia moved to approve the minutes of the December 2015 meeting with a modification to note in the Home Tour discussion that the \$35 ticket price is “for the Square Ball” to avoid any confusion concerning the Home Tour ticket price, and Jeffrey seconded the motion. Motion passed 8-0.

**Treasurer's Report:** Julia reported that dues collections are going well and provided an updated accounting of funds. The Board expressed satisfaction with the current status of finances.

**Ad Hoc Committees:**

Home Tour: Jeffrey reported that planning is progressing on course. He recently attended City meetings for necessary permits. More ad sales and more volunteers are needed, but the Home Tour Committee expects to have a successful Home Tour and Square Ball.

Kids Club: Kristy advised that there is currently nothing to report.

Zoning: Dawn reported on efforts to have a structural engineer retained by the Board review 690 E. Colter. Uptown Homes refused to permit access without a release signed by the structural engineer. Uptown Homes has not responded to the Board’s letter enclosing a signed release. At this point, it appears that Uptown Homes will not permit access. The Board will monitor for Uptown Homes’ application to the Historic Preservation Commission so that Board members can attend.

Commercial Liaison: Phil and Cristín will follow up on plans for a neighborhood discount card from nearby restaurants.

Neighborhood Beautification: Nothing further to report.

**Old Business:**

OmniNet zoning issue: Ken reported that the City approved the developer’s zoning application for the project at neighboring Pierson Place west. It is expected that the City will approve OmniNet’s application for the east project.

Uptown Plaza: Nothing further to report at this time.

Security issues: Alex reported that there were very few incidents reported from Blue Steel this past month. He will prepare a security analysis to present at the annual meeting. Board members reported seeing the Blue Steel cars in the neighborhood at various times.

Nominating Process for 2016 Slate: The Board discussed the need to identify new Board members, and that several members have been asked to consider running for the Board but declined. Additional potential candidates were identified, and Board members agreed to follow up. The Board also discussed the need to have individuals take responsibility for the quarterly newsletter, the newsblasts, and the website since Kristy and Cristín will not be serving on the Board after their current terms end. Cristín agreed to continue responsibility for website maintenance and Kristy agreed to take responsibility for the March newsletter. Julia agreed to take responsibility for newsblasts.

2016 Annual Meeting: Ken reported that the Mayor and Councilwoman Pastor have agreed to attend. The Board discussed necessary arrangements for the Annual meeting. Dawn will prepare the proposed Agenda.

Bylaws Review: The Board discussed proposed amendments to the Bylaws circulated by Dawn. Kristy moved to approve the proposed amendments for vote at the 2016 Annual Meeting, and Julia seconded the motion. The motion passed 8-0. Dawn agreed to have necessary copies made to be placed on doorsteps 30 days before the Annual meeting.

Monuments: The Board agreed to propose a budget authorizing \$3,000 for additional Windsor Square monuments to be placed in the community. Jeffrey will investigate potential monuments.

Parking issues: The Board discussed concerns about neighborhood parking in light of new developments. Phil agreed to draft a newsblast to alert homeowners about actions they may wish to take to address parking in the neighborhood.

**New Business:**

Budget: The Board discussed the budget for presentation at the Annual meeting and agreed to propose additional funds that the Board may use if needed to address development and zoning that may affect Windsor Square. Julia will prepare that proposed budget for the Annual meeting.

Pooper scooper station: Phil reported that he will follow up to obtain the pooper scooper stations for placement in the neighborhood.

There being no further business, the meeting adjourned at 8:36 p.m.

Respectfully submitted by,  
Dawn Dauphine, Secretary