

**WINDSOR SQUARE  
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT  
BOARD MINUTES  
October 3, 2019**

The meeting was called to order at 7:03 pm.

Board members present were John Waldron, Ryan Ewing (2020), Tom Hilditch, Mary Parot and Carol Christofolo. Emily Groh participated by phone. Board members absent were Hideto Tsujimura, Megan Gailey and Jenny Henshaw. and Emily Groh. Jeffrey Long attended.

**Discussion of Minutes:** We discussed the June meeting minutes. Ryan (2020) moved to approve the June minutes, Tom seconded. The June minutes were approved.

**Treasurer's Report:** We discussed Treasurer's report. Carol moved to approve the report, Tom seconded. The budget was approved.

**New Business**

**A. Sushi Vibe**

John provided an update on Sushi Vibe. The owner is agreeable to the stipulations as placed on Huss. The owner, Kristin will be present at the November meeting.

**B. Coffee With a Cop**

Coffee with a cop is currently scheduled for October 16<sup>th</sup>.

**C. Nominating Committee for the Board**

Discussed forming a nominating committee for the Board and establishment of the 2020 Board. John will be ending out notifications of the upcoming Board openings. Ryan (2020) has agreed to serve a two-year term as President.

**Old Business**

**A. Budget Cycle By-Law Changes**

Discussed the logistics of changing the Budget cycle. Any proposed changes will be finalized at the December 2019 meeting and sent to the membership in January 2020.

**B. 2020 Home Tour**

Discussed participation in the home tour and logistics for the day of the Home Tour. The

Home Tour Budget was reviewed.

**C. WS Irrigation District Consolidation Update**

Discussed incorporating the North side of Windsor Square into District 27.

**Committee Responsibilities and Updates**

**A. Special Projects**

**Traffic Committee:** Ryan presented an update on the traffic meetings. The Committee provided both long-term and short-term goals to bring to the city. The plan is to discuss with and present to the City the ranked initiatives. The neighborhood option of hiring an off-duty police officer is being costed out.

**Landscaping:** Landscape in the common areas was discussed. An area entering the neighborhood was discussed as well as whether the Board would consider contributing some plants to the area. Tom will bring information regarding pricing to the next meeting.

**B. Entertainment/Events**

**Block Party:** The Block Party 2.0 is for Sunday, November 10, 2019. "Square" will be available to process annual dues payments.

**Garage Sale:** Details of the fall garage sale were discussed. It is scheduled for Saturday, November 2, 2019 from 7am -12pm.

**Kid's Club:** Discussed upcoming events.

**C. Security:** No security update was provided. An update regarding the red Lexus was provided.

**D. Newsletter and Advertising:** The upcoming October newsletter was discussed as well as a calendar of events. Ryan will be providing a traffic update for the newsletter.

**E. Membership and Advantage Card-** Discussed logistics of accepting payment during the Block Party. Carol to visit current Advantage Card Merchants and offer them a "cling" to showcase. Shane Gallery will be joining the Advantage Card Program.

**F. Neighborhood Services-** Recent sales were discussed. Zoning requests and updates were discussed. Correspondence from the WS Board was sent in support of Alhambra and Medlock's position regarding the relocation of Dutch Brothers.

**G. Communications:** Will continue the Save the Dates.

There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted by,

Meg Gailey, Secretary