

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
February 7, 2019**

The meeting was called to order at 7:03 pm.

Board members present were Phil Sheinbein, Kate Corcoran, Emily Groh, Nathan Musgrove, Hideto Tsujimura, John Waldron, Jenny Henshaw and Tom Hilditch. Ryan Ewing was absent.

Call to Public: Two residents were in attendance.

Discussion of Minutes: The January minutes were approved. John moved to approve the minutes; Nathan seconded the motion. Motion passed 7-0.

Treasurer's Report: The current and proposed budgets were circulated to the board members prior to the meeting for review. The current status of the budget, dues and security contributions were reviewed. The proposed budget to be approved at the Annual Meeting was analyzed and discussed.

Ad Hoc Committees

Zoning - Phil discussed the zoning adjustment notice at Dutch Bros. The Board will take no position.

Commercial Liaison- Jenny reported on the efforts to get more businesses to advertise in the newsletter. New businesses that have been added to the Advantage Card were reviewed.

Neighborhood Services- Tom reported on new owners and listed homes for sale. The new monument maintenance needs were discussed.

Security- The Blue Steel service call report was circulated to the Board prior to the meeting. Presentation of the Blue Steel information at the annual meeting was discussed. The current contract and pricing was analyzed.

Communications: The newsletter was distributed to homeowners recently and the content was discussed by the Board. The Board was pleased by the latest edition.

Entertainment: No report.

Projects: No report.

Old Business: The plan for the Annual Meeting was reviewed. Councilwoman Laura Pastor and Senator Lela Alston have been invited to attend. The agenda will be finalized and sent around to the Board prior to the meeting.

The potential for amending the bylaws was analyzed. This will be a project for the new Board due to the required timing for certain notifications to the residents of the District.

New Business:

There is a new owner of Uptown Plaza. Phil recounted his recent experience with the new property management company at Uptown Plaza. Phil met with the new manager and discussed the potential new tenants in Uptown Plaza. Best practices for communication with Uptown Plaza was discussed by the Board.

The board nomination committee is considering the potential candidates that have put themselves forward to fill a position as board members. The Board discussed the various roles to be filled on the Board. The timing for the nominations of candidates was discussed.

There being no further business, the meeting was adjourned at 8: 45 p.m.

Respectfully submitted by,

Kate Corcoran, Secretary