

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
January 9, 2020**

The meeting was called to order at 7:08 pm.

Board members present were John Waldron, Hideto Tsujimura, Tom Hilditch, Mary Parot, Carol Christofolo, Jenny Henshaw and Emily Groh. Board members Ryan Ewing (2020) and Meg Gailey were absent.

Discussion of Minutes: The December meeting minutes were discussed. December minutes were approved.

Treasurer's Report: General discussions were held regarding next year's budget and changing the Budget to match the calendar year. The new Board will address an amendment to change the dates as necessary to have the annual meeting, budget and election of officers all fall into the same cycle. The approved budget will be presented at the annual meeting.

New Business:

A. Annual Meeting Agenda

The Annual Meeting Agenda was revised and discussed.

B. Uptown Plaza Update

Discussion was held regarding how the Uptown Plaza representative was keeping in touch with the Board representatives with regards to updates on prospective tenants. The owners are proposing a variance stipulation to extend the expiration of the approved planned development stipulations which are set to expire in June 2021.

Old Business:

A. 2020 Home Tour

The kick-off dinner for the Home Tour Hosts and Board Members is January 12th from 5-7. The next home tour meeting is scheduled for next Thursday. Jeff Long and John are working with the city on the required permits.

A request for an Advertising Push was made and to have everyone share posts and links on social media.

B. Budget Cycle By-Law Changes

The Budget Cycle By-Law Changes were discussed. The proposed change was tabled until the new Board is situated.

C. Board Candidate Committee Update

Responses to the open Board positions were discussed. The make up for the new Board was discussed.

Committee Responsibilities and Updates

A. Special Projects

Traffic Committee: Updates were discussed. Ryan (2020) will provide an update at the Annual Meeting.

B. Entertainment/Events

Home Tour and Easter Egg Hunt were discussed. Discussions were held regarding assigning two people to the Events Position and to head up the Kids' Club.

C. Security: The monthly Blue Steel report was discussed.

D. Newsletter and Advertising: The upcoming newsletter and advertising for the Home Tour was discussed.

E. Membership and Advantage Card: Discussion was held regarding the Clings not being received very well. German Auto has joined the Advantage Card Program.

F. Neighborhood Services- Recent sales were discussed. Home prices have gone up 12.3%. Two applications for Certificate of Appropriateness are in process.

There being no further business, the meeting was adjourned at 8:45p.m.

Respectfully submitted by,

Meg Gailey, Secretary