

**WINDSOR SQUARE  
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT  
ANNUAL MINUTES  
April 5, 2018**

The meeting was called to order at 7:04 p.m.

All Board members were present except Ryan Ewing and Emily Groh. Several residents were in attendance.

Discussion of Minutes: Copies of the March 1, 2018 minutes were discussed. They will need to be supplemented with further input by Ryan Ewing.

Treasurer's Report: The Windsor Square Budget Report and Windsor Square Home Tour and Square Ball Budget actuals were circulated to the Board. The Board discussed the actual expenses and budget for the Tour and Square Ball. A detailed discussion ensued regarding the particulars of the budgets and accounting principles historically used by the Windsor Square treasurer. Hideto and Tom agreed to meet and discuss the budget procedure.

A call to the residents in attendance was made. A 6<sup>th</sup> Street resident reported a concern about the trash trailers that remain in front of 5125 N. 6<sup>th</sup> Street. There may be no building permit at the house as well. Hula's construction was discussed and no concerns were identified at this time.

Ad Hoc Committees:

Zoning- Phil will contact Tori at Uptown regarding the Huss patio's changing dimensions in violation of the stipulations. 504 Pasadena was discussed- it is going through Historic Preservation currently. The hearing on the temporary use permits needed to get the interim beautification plan rolling on the SE Corner of Central & Camelback was also discussed.

Commercial Liaison: Discussion was had about the Windsor Square Advantage Card program and potential new participating businesses. AJ's will be having a grand opening and potential Advantage Card tie-ins were considered.

Neighborhood Services: The Board debated whether to include renters into the New Welcome Basket program. The decision to approve the expenditures at the Oregon divider was ratified. Phil moved for ratification and Nathan seconded. Motion passed. Alternative landscapers will be contacted for proposals for ongoing landscaping needs. Medlock and Pierson Place representatives would like to speak with Windsor Square regarding our programs.

Security: No report.

Communications: John updated the Board on the newsletter timing and submissions.

Entertainment: The next event is the upcoming adult wine night. RSVPs were discussed including the continued advertising to the neighborhood by E-Blast and Facebook.

Projects: The Board discussed the upcoming house number painting project this month. The three potential exemplars for the curbs were discussed. Tom moved to choose the “Windsor Square” curb stencil and Tom seconded. Motion passed.

Old Business:

Storage Space: John will look at pricing for a bigger storage shed, which has become necessary due to the purchase of the Home Tour banners.

212 E. Georgia: Discussion was had regarding Phil and Kate’s successful work to have the significant stipulations to the Georgia development added to the final Order. While there is no stipulation as to a vehicular gate, the hearing officer did add back in the Vehicular Non-Access Easement, which has mistakenly been omitted from the initial Order.

Home Tour: The Home Tour was a success and was profitable. The Board discussed the decrease in ad revenues and potential impact by the Advantage Card. The cost of the Square Ball was also discussed with regard to maximizing community involvement.

Snappy Contract: Discussed in Neighborhood Services Agenda Item.

New Business:

Curb Painting Project Designs: Discussed in Projects Agenda Item.

Arcadia Publishing Project: Dawn Dauphine and Larry Evans presented to the Board their Windsor Square pictorial book proposal. The book they intend to publish with Arcadia requires a minimum purchase of a number of books. Dawn and Larry requested that the Board consider guaranteeing a certain amount of book purchases. Details and pricing of the books were discussed. Kate moved to commit costs not to exceed \$3750 for book purchases in the budget year of 2019-2020. Tom seconded the motion. Motion passed.

Windsor Square Binders: Tom put together a binder for each board member of important documents pertaining to the development of the Windsor Square Special Planning District. They were provided to the Board prior to the meeting.

There being no further business, the meeting adjourned at 9:09 p.m.

Respectfully submitted by,  
Kate Corcoran, Secretary