

**WINDSOR SQUARE**  
**HISTORIC NEIGHBORHOOD AND SPECIAL CONVERSATION DISTRICT**  
**BOARD MINUTES**  
**December 7, 2017**

The meeting was called to order at 7:01 p.m.

All Board members were present except Susan Biegner, Emily Groh and John Waldron.

Residents Tom Hilditch and Steven Schutz were present.

**Approval of Minutes:** Copies of the November Meeting were emailed to the Board and a copy was available for review. Phil moved to approve the minutes; Nathan seconded the motion. Motion passed 5-0.

**Treasurer's Report:** The current budget and a report regarding dues and security contributions were reviewed. Discussion was had regarding outreach to residents and website options for payments.

**Traffic:** An update on traffic was given by Phil including the potential options and limitations for addressing speeding issues.

**Ad Hoc Committees:**

**Kids Club-** Kids Club is still looking for a new president. The next Kids Club activity is the upcoming Holiday Party.

**Zoning-** The 7<sup>th</sup> Street and Marlette zoning change request was discussed. Windsor Square will continue to support the efforts to defeat the change request, which was recently before the City Council.

The Board discussed the recent permit hearing regarding Hula's and the potential outcomes. Windsor Square requested a number of stipulations for the use permit. A letter to the zoning officer will be prepared to reaffirm the Board's position on the use permit and requested stipulations.

**Commercial Liaison:** No report.

**Neighborhood Beautification:** Quotes will be requested to replace the water lines at the Oregon traffic barrier. The water lines are damaged and need to be replaced. Insurance quotes are also being solicited for the insurance required by the City for the monuments.

**Security:** No report.

**New Resident Welcome:** No report.

**Newsletter:** The newsletter is complete and will be delivered with the Windsor Square bags. The expense for the bags was unanimously approved by the Board members present after motion by Dawn and second by Jeffrey.

**Events:** Potential upcoming events were discussed. Jeffrey gave an update on the home tour and the recent meeting of the committee members at SunUp. The Square Ball was also discussed, including the budget and ticket prices.

**Old Business:**

All old business was discussed during committee reports.

**New Business:**

The nomination process for board members for next term was discussed.

The website has been updated to include a function to pay the requested dues. A crosslink from the Windsor Square Facebook page will be added to notify residents of this option, along with a Newsblast.

There being no further business, the meeting adjourned at 8:48 p.m.

Respectfully submitted by,

Kate Corcoran, Secretary