

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
December 1, 2016**

The meeting was called to order at 7:02 p.m.

Board members present: Ken Mosesian, Phil Sheinbein, Dawn Dauphine, Jeffrey Long, Kate Corcoran, John Waldron, Emily Groh

Board members absent: Hideto Tsujimura Susan Biegner, Anne Thorne

Guests: resident Cindy Butler

Approval of Minutes: Copies of the November 3, 2016 minutes were distributed to the Board members. Kate moved to approve the minutes; John seconded the motion. Motion passed 7-0.

Treasurer's Report: The Treasurer's report was circulated to the Board. The Board expressed satisfaction with the status of the budget and finances.

Ratification of Expenditures: As discussed at the last Board meeting, the Board retained a sound engineer and a real estate appraiser to provide information at hearings for Huss Brewery's liquor license and use permit. Ken reported that the sound engineer's fee is \$1,750, and contributions from homeowner(s) are expected. Ken also reported that the real estate appraiser's fee is \$3,000. John moved to ratify the expenditure for the sound engineer, and Phil seconded the motion. The motion was unanimously approved. Ken move to ratify the expenditure for the real estate appraiser, and Kate seconded the motion. The motion was unanimously approved.

Ad Hoc Committees:

Kids Club: Kate reported that the Christmas party will be on December 11, 2016. Dawn is in communications with the insurance carrier to insure coverage for the hayride. Phil reported on his efforts to select a film projection system as previously approved by the Board, and the Board agreed that Phil should move forward with an appropriate purchase.

Zoning: No additional report.

Commercial Liaison: John reported that the Advantage Card program was kicked-off at the Block Party and is going well. Advantage Cards have been delivered to residents who have paid dues.

Neighborhood Beautification: No report.

Security: Emily distributed monthly report information provided by Blue Steel. The report suggests that Blue Steel is engaging in more contacts within the neighborhood, but this is largely due to better reporting by Blue Steel as well as more engagement by Blue Steel within the community. Because Blue Steel's offices are located adjacent to the District boundaries, we have benefitted from additional patrolling and interventions by Blue Steel. The Board discussed some recent incidents identified and successfully addressed by Blue Steel,

as well as comments received from residents. The Board remains satisfied with Blue Steel's services. Emily agreed to discuss with Blue Steel a minor adjustment to patrol times to allow for 24 hour service.

New Resident Welcome: John reported that he delivered 6 baskets to new homeowners at the Porchlight development. All 8 of the homes are now sold, but two residents have not yet completed their move-in.

Newsletter: Jeffrey reminded the Board that submissions for the December newsletter need to be made soon. Dawn agreed to follow up with Tom Evans to insure sufficient content for the newsletter.

Old Business:

Monuments: John reported that the existing monument is "cast" and the bid to reproduce the monument for other locations is \$21,540 per monument. The Board discussed alternatives, and expressed a preference for monuments that look similar to the existing monument but that could be purchased at an affordable cost by using masonry and stucco work. The Board intends to stay within a budget of \$3,500-\$4,000 or so per monument. John and Jeffrey agreed to do further research.

Fall Block Party: The Board agreed that the Block Party was a success and thanked Phil organizing the party. The Board agreed that next year's Block Party would invite residents to bring side dishes to share.

Traffic: Phil reported that the City traffic department study identified that the neighborhood is not experiencing traffic or speed concerns that would support monetary contributions from the City towards speed humps and other traffic calming devices. Whereas 2,000 vehicles/day are required for City contribution toward the costs, Windsor Square is experiencing only up to 619 vehicles/day at the highest count. Similarly, whereas speeds of up to 30 m.p.h are required for City contribution, Windsor Square is experiencing speeds of only just over 25 m.p.h. The Windsor Square traffic committee will be meeting at Phil's house on Sunday to discuss next steps, and will report back to the Board. The Board is willing to consider use of District funds to purchase speed humps in appropriate locations, and will discuss further after recommendation for the Window Square traffic committee.

Uptown Plaza: The Board discussed the Huss Brewery applications for a liquor license and for a use permit to have a patio. The liquor license hearing has been set for the City Council meeting on Wednesday, December 7, 2016, at 2:30 at City Hall. The City Council's decision will go up to the State Liquor Board for review. The use permit hearing will be on December 22, 2016, at 9:00 a.m. at the Zoning Adjustment Board. Many Board members expect to attend the hearings to voice objections. Linda Pollock will be present with the sound engineer and real estate appraiser to provide expert testimony in opposition to the application. The Board has arranged for Newsblasts to go out to residents to encourage significant attendance. Again, the Board expressed the opinion that Huss Brewery is welcomed to Uptown Plaza, but the chosen location just feet away from residents' backyards is not acceptable due to concerns about excess noise and parking in the neighborhood, trash that has been thrown into backyards, and disorderly behavior.

New Business:

Annual meeting/new Board members: The Board discussed the Annual meeting, to be held on Monday, February 27, 2017, at 7:00. Ken confirmed that invitations have been sent to the Major, Councilwoman Pastor, the Community Action officers, and Blue Steel. Phil, John, Kate, H, Emily and Anne have agreed to run

for Board election to serve in 2017. The Board discussed other potential candidates and agreed to reach out to potentially interested persons.

There being no further business, the meeting adjourned at 8:12 p.m.

Respectfully submitted by,
Dawn Dauphine, Secretary