

**WINDSOR SQUARE
HISTORIC NEIGHBORHOOD AND SPECIAL CONSERVATION DISTRICT
BOARD MINUTES
April 7, 2016**

The meeting was called to order at 7:00 p.m.

Board members present: Ken Mosesian, Phil Sheinbein, Hideto Tsujimura, Dawn Dauphine, Jeffrey Long, Kate Corcoran, John Waldron, Emily Groh

Board members absent: Anne Thorne, Susan Biegner

Guests: Homeowners Jim Herdrich, Negau Molla

Approval of Minutes: Copies of the March 3, 2016 minutes were distributed to the Board members. **Kate moved to approve the minutes; John seconded the motion. Motion passed 7-0.**

Home Tour and Square Ball Report: Jeffrey reported that the Square Ball was well attended and enjoyed by the neighborhood. Attendance was less than expected for the Home Tour due to competing events on April 3. All in all, the weekend was a success, having achieved a good profit, brought neighbors together, and provided a valuable community event. Everyone seemed to enjoy the homes and gardens on tour and had a great time.

Treasurer's Report: Hideto reported that he is in discussions with Julia Fizesimones, the outgoing Board Treasurer and Home Tour treasurer, to transfer financial information and responsibilities. He will provide a report at the next Board meeting.

Ad Hoc Committees:

Annual Meeting in February, and Phil seconded the motion. The motion passed 7-0.

Ad Hoc Committees:

Home Tour 2018: Nothing to report at this time.

Kids Club: Kate reported that Kids' Club events are being planned, and she will provide a more fulsome report at the next meeting.

Zoning: Phil reported that there are no new filings to follow. He agreed to check up on matters relating to construction on 219 Oregon.

Commercial Liaison: No report at this time.

Neighborhood Beautification: Jeffrey reported that Home Tour brochure advertising sales provided in-kind trades for plants and other gardening supplies, which volunteers planted in time for the Home Tour. He also reported drip system issues on the Second Street divider. Ken agreed to follow up with Susan and the drip system vendor to resolve the issue.

Security: Based on a pre-meeting poll, the Board members agreed on a security plan with Blue Steel security. Ken reported that he signed the contract with Blue Steel, providing for 30-days' termination notice. He has incorporated comments to a Request for Contribution letter to be delivered to homeowners, and will circulate a revised draft. The Board agreed to assist in delivering the letter request to homeowners' doorsteps.

New Resident Welcome: John reported that there are two new residents, and he is following up with welcome baskets.

Newsletter: Jeffrey agreed to handle advertising for the newsletter and, given the ad results for the Home Tour booklet, he expects to be able to increase the size of the newsletter to include more ads and more content. Kristy is not able to continue newsletter responsibilities. Jeffrey agreed to follow up with potential sources to contract for newsletter services and will report back.

Old Business:

690 E. Colter: Dawn reported that the flagship house was demolished as approved by the Historic Preservation Commission. The Board will continue to monitor regarding Uptown Developers' plans for new construction.

Monuments: Jeffrey discussed quotes he received for the monuments and agreed to follow up with additional quotes.

Neighborhood Discount Card program: John circulated a sample of a discount card program that he has worked on, and will work with Anne to bring a recommendation to the Board as to how to proceed with this program.

Pooper scooper: Phil reported that he now has all pooper scooper stations and supplies. He will work with certain neighbors to install the stations over the next few weeks.

Parking: Ken and Phil reported on meetings with homeowners and Councilwoman Pastor's office to coordinate a viable parking program for the neighborhood in light of increased parking congestion anticipated from Uptown Plaza. Traffic mitigation matters, like parking, generally require significant neighborhood cooperation and can take significant time to accomplish. Guests Jim Herdrich and Negau Molla expressed their concerns about parking issues near Medlock and Second Streets. The Board agreed to coordinate a plan and work with neighbors and the City. Ken and Phil will continue to take the lead. The Board anticipates seeking installation of a stop sign at Medlock and Second Street, and that eventually the neighborhood will require permit parking. Ken and Phil will send out newsblasts to the neighborhood and will continue to advise homeowners and the Board about the ongoing plans as they develop.

New Business:

Street lamps. Phil reported that homeowners have raised issues about installing original/reproduction street lighting reminiscent of Windsor Square's early days, like Willo has done. He reported that many years ago the Board had formed a subcommittee to research that matter, and had concluded that costs were prohibitive at that time. Phil agreed to follow up with other neighbors and report back to the Board to determine if this is a matter worth reviving.

Uptown Plaza murals. Vintage Partners is undertaking painting of murals on the back walls of Uptown Plaza that borders on Medlock, and some of the neighbors have expressed concern about the murals. Mr. Molla informed the Board that, as a homeowner near Uptown Plaza, he and another homeowner met with Vintage Partners to express concerns, and Vintage Partners has been very cooperative in re-working the mural to something that Mr. Molla is happy to support.

There being no further business, the meeting adjourned at 8:02 p.m.

Respectfully submitted by,
Dawn Dauphine, Secretary